



Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: 7-08-25

Title of Item: Final Contract Payment #20228

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: John Welle | | Department: Highway Department |
| Presenter (Name and Title): NA | | Estimated Time Needed: NA |
| Summary of Issue: <p>Authorization by the following resolution is requested to make final payment to Marvin Tretter Inc., Pierz, MN in the amount of \$5,286.73 for Contract No. 20228, which included construction of a shared use path in the Aitkin Tank Trail area. The owner of this project is the City of Aitkin and they have certified that the construction has been satisfactorily completed and have authorized final payment to be made.</p> <p>The final contract amount of \$528,673.35 is 0.73% above the bid amount of \$524,818.25 due to minor additional work that was needed to complete the project.</p> | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Approve resolution | | |
| Financial Impact: <p>Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$ 5,286.73</p> <p>Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:</p> | | |

Contract Number: 20228
Final Pay Request Number: 9

| Project Number | Project Description |
|----------------|--|
| SP 001-090-003 | Grading and Bit Surfacing of a Shared Use Path |

| | |
|---|---|
| Contractor: Marvin Tretter INC. 26389 233rd.st. Pierz, MN 56364 | Vendor Number: 9457 Up To Date: 05/15/2025 |
|---|---|

Contract Amount

Funds Encumbered

| | | | |
|-------------------|--------------|------------|--------------|
| Original Contract | \$524,818.25 | Original | \$524,818.25 |
| Contract Changes | \$4,240.67 | Additional | N/A |
| Revised Contract | \$529,058.92 | Total | \$524,818.25 |

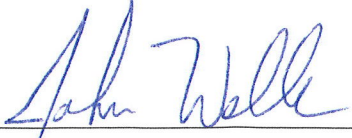
Work Certified To Date

| | |
|------------------|--------------|
| Base Bid Items | \$524,432.68 |
| Contract Changes | \$4,240.67 |
| Material On Hand | \$0.00 |
| Total | \$528,673.35 |

| Project | Work Certified This Request | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Request | Total Amount Paid To Date |
|----------------|-----------------------------|------------------------|----------------------|------------------------|--------------------------|---------------------------|
| SP 001-090-003 | \$0.00 | \$528,673.35 | \$0.00 | \$523,386.62 | \$5,286.73 | \$528,673.35 |

| Work Certified This Request | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Request | Total Amount Paid To Date |
|--|---------------------------|-------------------------|---------------------------|-----------------------------|------------------------------|
| \$0.00 | \$528,673.35 | \$0.00 | \$523,386.62 | \$5,286.73 | \$528,673.35 |
| Percent: Retained: 0% | | | Percent Complete: 99.93 % | | |
| Amount Paid this Final Pay Request: \$5,286.73 | | | | | |

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.


John Welle – P.E. No. 24340

5-16-25
Date


Marvin Tretter Inc.

5/26/25
Date

Aitkin County Highway Engineer

2307-6262
Account Number

Project No. : SP 001-090-003
Final Pay Request No. : 9
Contract No.: 20228

Certificate of Final Contract Acceptance
Final Voucher Number: 9

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 5-16-25 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$528,673.35 and agrees to the amount of \$5,286.73 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Marvin Tretter INC.

By [Signature]

And _____ And _____ State of ,

On This 26 Day May, 2025, Before me appeared Corey Tretter To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Corey Tretter And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the President and _____ of the

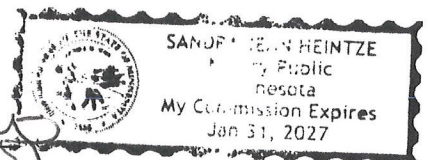
MARVIN TRETTER INC. Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

by Laws and said _____ and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in MORRISON County

Seal Expires 1-31-2027 Signature [Signature]



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

Contract No: 20228
Final Pay Request No. 9

**Aitkin County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 20228
Contractor: Marvin Tretter INC.
Date Certified: 5/15/2025
Payment Number: 9

Whereas; Contract No. 20228 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Aitkin County Highway Department and authorize final payment as specified herein.

State of _____

I, _____, Aitkin County Engineer, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____,

Signed By _____

Aitkin County Engineer

(SEAL)

Contract Payment Summary

| Payment Number | Up To Date | Work Certified Per Request | Amount Retained Per Request | Amount Paid Per Request |
|----------------|------------|----------------------------|-----------------------------|-------------------------|
| 1 | 2022-11-23 | \$9,030.00 | \$451.50 | \$8,578.50 |
| 2 | 2023-06-18 | \$174,957.25 | \$8,747.86 | \$166,209.39 |
| 3 | 2023-07-16 | \$117,655.00 | \$5,882.75 | \$111,772.25 |
| 4 | 2023-09-04 | \$164,828.43 | \$8,241.42 | \$156,587.01 |
| 5 | 2023-09-26 | \$43,322.00 | \$2,166.10 | \$41,155.90 |
| 6 | 2023-10-17 | \$14,640.00 | \$732.00 | \$13,908.00 |
| 7 | 2023-11-05 | \$0.00 | (\$20,977.30) | \$20,977.30 |
| 8 | 2025-01-16 | \$4,240.67 | \$42.40 | \$4,198.27 |
| 9 | 2025-05-15 | \$0.00 | (\$5,286.73) | \$5,286.73 |

Contract Funding Category Summary

| Funding Category Name | Funding Category Number | Work Certified to Date | Less Amount Retained | Less Previous Payments | Amount Paid this Request | Total Amount Paid to Date |
|-----------------------|-------------------------|------------------------|----------------------|------------------------|--------------------------|---------------------------|
| SP 001-090-003 | | \$528,673.35 | \$0.00 | \$523,386.62 | \$5,286.73 | \$528,673.35 |

Contract Funding Source Summary

| Accounting Number | Funding Source Name | Amount Paid this Request | Revised Contract Amount | Funds Encumbered to Date | Paid Contractor to Date |
|-------------------|---------------------|--------------------------|-------------------------|--------------------------|-------------------------|
| 006 | Federal | \$4,198.55 | \$419,854.60 | \$419,854.60 | \$419,854.60 |
| 010 | Local / Other[1] | \$1,088.18 | \$109,204.32 | \$104,963.65 | \$108,818.75 |

Project Payment Summary

| Project | Payment Number | Up To Date | Work Certified Per Request | Amount Retained Per Request | Amount Paid Per Request |
|----------------|----------------|------------|----------------------------|-----------------------------|-------------------------|
| SP 001-090-003 | 1 | 2022-11-23 | \$9,030.00 | \$451.50 | \$8,578.50 |
| SP 001-090-003 | 2 | 2023-06-18 | \$174,957.25 | \$8,747.86 | \$166,209.39 |
| SP 001-090-003 | 3 | 2023-07-16 | \$117,655.00 | \$5,882.75 | \$111,772.25 |
| SP 001-090-003 | 4 | 2023-09-04 | \$164,828.43 | \$8,241.42 | \$156,587.01 |
| SP 001-090-003 | 5 | 2023-09-26 | \$43,322.00 | \$2,166.10 | \$41,155.90 |
| SP 001-090-003 | 6 | 2023-10-17 | \$14,640.00 | \$732.00 | \$13,908.00 |
| SP 001-090-003 | 7 | 2023-11-05 | \$0.00 | (\$20,977.30) | \$20,977.30 |
| SP 001-090-003 | 8 | 2025-01-16 | \$4,240.67 | \$42.40 | \$4,198.27 |
| SP 001-090-003 | 9 | 2025-05-15 | \$0.00 | (\$5,286.73) | \$5,286.73 |

Project Funding Category Summary

| Project | Funding Category Name | Work Certified to Date | Less Amount Retained | Less Previous Payments | Amount Paid this Request | Total Amount Paid to Date |
|----------------|-----------------------|------------------------|----------------------|------------------------|--------------------------|---------------------------|
| SP 001-090-003 | SP 001-090-003 | \$528,673.35 | \$0.00 | \$523,386.62 | \$5,286.73 | \$528,673.35 |

Project Funding Source Summary

| Project | Funding Source Name | Amount Paid this Request | Revised Contract Amount | Funds Encumbered to Date | Paid Contractor to Date |
|----------------|---------------------|--------------------------|-------------------------|--------------------------|-------------------------|
| SP 001-090-003 | 006 | \$4,198.55 | \$419,854.60 | \$419,854.60 | \$419,854.60 |
| SP 001-090-003 | 010 | \$1,088.18 | \$109,204.32 | \$104,963.65 | \$108,818.75 |

Contract Item Status

| Project | Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Request | Amount This Request | Quantity To Date | Amount To Date |
|----------------|------|----------|---|-------|-------------|-------------------|-----------------------|---------------------|------------------|----------------|
| SP 001-090-003 | 1 | 2021.501 | MOBILIZATION | LS | \$30,000.00 | 1 | 0 | \$0.00 | 1 | \$30,000.00 |
| SP 001-090-003 | 2 | 2051.501 | MAINT AND RESTORATION OF HAUL ROADS | LS | \$200.00 | 1 | 0 | \$0.00 | 1 | \$200.00 |
| SP 001-090-003 | 3 | 2101.501 | CLEARING AND GRUBBING | LS | \$15,000.00 | 1 | 0 | \$0.00 | 1 | \$15,000.00 |
| SP 001-090-003 | 4 | 2104.502 | REMOVE VEHICULAR GATE | EACH | \$400.00 | 2 | 0 | \$0.00 | 2 | \$800.00 |
| SP 001-090-003 | 5 | 2104.502 | REMOVE BOLLARDS | EACH | \$50.00 | 4 | 0 | \$0.00 | 4 | \$200.00 |
| SP 001-090-003 | 6 | 2104.502 | REMOVE WOOD POST | EACH | \$10.00 | 16 | 0 | \$0.00 | 40 | \$400.00 |
| SP 001-090-003 | 7 | 2104.502 | SALVAGE SIGN | EACH | \$100.00 | 9 | 0 | \$0.00 | 8 | \$800.00 |
| SP 001-090-003 | 8 | 2104.503 | REMOVE PIPE CULVERTS | L F | \$12.00 | 81 | 0 | \$0.00 | 81 | \$972.00 |
| SP 001-090-003 | 9 | 2104.503 | REMOVE BARBED WIRE FENCE | L F | \$5.00 | 45 | 0 | \$0.00 | 45 | \$225.00 |
| SP 001-090-003 | 10 | 2106.507 | COMMON EMBANKMENT (CV) (P) | C Y | \$12.00 | 3516 | 0 | \$0.00 | 4521 | \$54,252.00 |
| SP 001-090-003 | 11 | 2106.507 | EXCAVATION - COMMON (P) | C Y | \$12.00 | 5724 | 0 | \$0.00 | 5936 | \$71,232.00 |
| SP 001-090-003 | 12 | 2106.507 | GRANULAR EMBANKMENT (CV) | C Y | \$20.00 | 1281 | 0 | \$0.00 | 685 | \$13,700.00 |
| SP 001-090-003 | 13 | 2108.504 | GEOTEXTILE FABRIC TYPE 5 | S Y | \$2.75 | 1203 | 0 | \$0.00 | 1507 | \$4,144.25 |
| SP 001-090-003 | 14 | 2211.507 | AGGREGATE BASE (CV) CLASS 5 | C Y | \$45.00 | 2096 | 0 | \$0.00 | 2145 | \$96,525.00 |
| SP 001-090-003 | 15 | 2360.509 | TYPE SP 12.5 WEARING COURSE MIXTURE (2,A) | TON | \$117.00 | 1402 | 0 | \$0.00 | 1408.79 | \$164,828.43 |
| SP 001-090-003 | 16 | 2501.502 | 15" GS PIPE APRON | EACH | \$275.00 | 16 | 0 | \$0.00 | 16 | \$4,400.00 |
| SP 001-090-003 | 17 | 2501.503 | 15" CS PIPE CULVERT | L F | \$60.00 | 256 | 0 | \$0.00 | 258 | \$15,480.00 |
| SP 001-090-003 | 18 | 2511.507 | RANDOM RIPRAP CLASS II | C Y | \$65.00 | 15 | 0 | \$0.00 | 20 | \$1,300.00 |
| SP 001-090-003 | 19 | 2521.518 | 6" CONCRETE WALK | S F | \$28.00 | 80 | 0 | \$0.00 | 80 | \$2,240.00 |
| SP 001-090-003 | 20 | 2531.618 | TRUNCATED DOMES | S F | \$60.00 | 40 | 0 | \$0.00 | 40 | \$2,400.00 |
| SP 001-090-003 | 21 | 2563.601 | TRAFFIC CONTROL | LS | \$2,000.00 | 1 | 0 | \$0.00 | 1 | \$2,000.00 |
| SP 001-090-003 | 22 | 2564.502 | INSTALL SIGN | EACH | \$400.00 | 9 | 0 | \$0.00 | 8 | \$3,200.00 |
| SP 001-090-003 | 23 | 2564.518 | SIGN PANELS TYPE C | S F | \$200.00 | 13 | 0 | \$0.00 | 13 | \$2,600.00 |
| SP 001-090-003 | 24 | 2573.503 | SILT FENCE, TYPE HI | L F | \$4.25 | 970 | 0 | \$0.00 | 1408 | \$5,984.00 |

Contract Item Status

| Project | Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Request | Amount This Request | Quantity To Date | Amount To Date |
|-------------------------|------|----------|---------------------------------------|-------|------------|-------------------|-----------------------|---------------------|------------------|---------------------|
| SP 001-090-003 | 25 | 2573.503 | SEDIMENT CONTROL LOG TYPE STRAW | L F | \$5.25 | 96 | 0 | \$0.00 | 0 | \$0.00 |
| SP 001-090-003 | 26 | 2574.508 | FERTILIZER TYPE 3 | LB | \$1.00 | 1376 | 0 | \$0.00 | 1407 | \$1,407.00 |
| SP 001-090-003 | 27 | 2575.504 | ROLLED EROSION PREVENTION CATEGORY 20 | S Y | \$3.25 | 376 | 0 | \$0.00 | 488 | \$1,586.00 |
| SP 001-090-003 | 28 | 2575.505 | SEEDING (P) | ACRE | \$750.00 | 3.93 | 0 | \$0.00 | 4.02 | \$3,015.00 |
| SP 001-090-003 | 29 | 2575.508 | SEED MIXTURE 25-141 | LB | \$6.00 | 232 | 0 | \$0.00 | 237 | \$1,422.00 |
| SP 001-090-003 | 30 | 2575.508 | HYDRAULIC STABILIZED FIBER MATRIX | LB | \$2.00 | 11790 | 0 | \$0.00 | 12060 | \$24,120.00 |
| SP 001-090-003 | 31 | 2575.523 | RAPID STABILIZATION METHOD 3 | MGAL | \$600.00 | 15.8 | 0 | \$0.00 | 0 | \$0.00 |
| Base Bid Totals: | | | | | | | | \$0.00 | | \$524,432.68 |

Project Category Totals

| Project | Category | Amount This Request | Amount To Date |
|----------------|----------|---------------------|----------------|
| SP 001-090-003 | | \$0.00 | \$524,432.68 |

Contract Change Item Status

| Project | CC | Line | Item | Unit Price | Contract Quantity | Contract Amount | New Item or Adj to Existing | Quantity This Request | Amount This Request | Quantity To date | Amount To date |
|--------------------------------|-----|------|--|------------|-------------------|-----------------|-----------------------------|-----------------------|---------------------|------------------|-------------------|
| SP 001-090-003 | CO1 | 32 | 2123.601 MISC. FORCE ACCOUNT WORK (LUMP SUM) | \$4,240.67 | 1 | \$4,240.67 | ITM | 0 | \$0.00 | 1 | \$4,240.67 |
| Contract Change Totals: | | | | | | | | | \$0.00 | | \$4,240.67 |

Contract Change Totals

| Number | Description | Effective Date | Amount |
|--------|-------------|----------------|------------|
| 1 | | 01/08/2025 | \$4,240.67 |

Material On Hand Additions

| Line | Item | Description | Date | Added | Comments |
|------|------|-------------|------|-------|----------|
| | | | | | |

Material On Hand Balance

| Line | Item | Description | Date | Added | Used | Remaining |
|------|------|-------------|------|-------|------|-----------|
| | | | | | | |

Contract Total

\$528,673.35

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED July 8, 2025

By Commissioner: xxx

20250708-xxx

Final Contract Payment #20228

WHEREAS, Contract No. 20228 has in all been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Marvin Tretter Inc. in the amount of \$5,286.73.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, John Welle, County Engineer, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of July 2025, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8th day of July 2025

John Welle
County Engineer